**Instructor Note:** For this portion of the Project Plan you will capture the working relationship you intend to have with your team member and the “rule of engagement” for all aspects of team life. *The template below is offered as a guide, you are welcome to search the internet for other examples*

**Team Contract**

**Project Name:**

**Project Team Members Names and Sign-off:**

|  |  |  |
| --- | --- | --- |
| **Name** | **Role** | **Sign-off on Team Contract** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**Code of Conduct:** As a project team, we will:

**Participation:** We will:

**Communication & Feedback:** We will:

**Problem Solving:** We will:

**Meeting Guidelines:** We will: